

Bunker Hill High School–Musselman High School Alumni Association

Meeting Minutes – January 5, 2026, 6pm

Musselman High School, Large Conference Room

The following members were present:

Sherry Smith, President	Janelle Sperry
Jim Kees, First Vice President	Kathy Bennett
Gary Collis, Second Vice President	M. DiAnn Miller
Julie Sayre, Secretary	Mickey Jo Elliott
Barbara Frankenberry	Ron Bennett
Barbara Oates	Sue McGown
Eric Brown	Shannon Whitmore
	Teresa Boyd

Excused with notice: Megan Shaffer, Treasurer, Jackie Ellwanger. Joyce Kees, Morgan Wright

Call to Order: President Sherry Smith called the meeting to order at 6:03 p.m.

Additions to the Agenda: None

Approval of Minutes: Secretary Julie Sayre submitted minutes from the November 3, 2025 meetings that were distributed via email for approval. Discussion occurred about our bylaws and term limits, see nomination committee report below. Previous minutes were not changed and approved as is. Motion to approve minutes as submitted from Ron Bennett and Seconded by Barbara Frankenberry.

Treasurer's Report: Treasurer Megan Shaffer submitted her report to the full committee via email. Megan noted that she has requested previous Treasurer Ron Bennett to review due to the categories under the general balance are off. Ron noted during the meeting that it appears when changing from one excel sheet to another there may be some mistakes but the account balance on the spreadsheet matches the balance on the bank account. Megan and Ron will discuss further and do an audit to reconcile. This issue will be tabled until after they meet.

The only money spent during this time was that Sherry requested a check for stamps to be purchased (\$93.60).

Total Bank side: \$34,317.57 Total Annuity side: \$20,769.42

Total Combined: \$55,086.99

Old business:

IRS reporting requirements- Discussion from last meeting reviewed and discussion occurred that It is believed that we need to do a 990N postcard. Eric Brown will check with wife Jennifer who is an accountant about tax reporting. The Alumni Association has a tax designation as an Unincorporated Nonprofit Association.

New business:

Banquet- Date: May 9th Doors open at 4:00pm, Ceremony starts at 5pm, Deadline for receipt of reservations April 28th. Letters/invitations are the same as last year other than change of date and deleted the sentence about cost is “\$30” at the door. Sherry requested a motion to approve this change, Ron made the motion and Jimmy seconded.

Sherry provided Mickey Jo the labels for the invitations during the meeting, will get the stamps and letters to her when available. Alicia Riggelman printed the letters last year and Sherri will ask her to complete them again.

Committee Reporting

Nominations committee- Eric Brown- chair. Committee members: Barbie Frankenberry, Gary “Peanut” Collis, Jackie Ellwinger, Morgan Wright, Julie Sayre

Per Bylaws this year the positions need elected of a new President, 2nd Vice President, and Secretary. Committee will come up with nominations for these positions. After review of history of secretary role, it is noted that Julie Sayre served the second year of Sandy Hamilton’s term, and a secretary needs to be elected for the 2026- 2028 term. Julie has offered to continue to serve as secretary.

Outstanding Alumni- Peanut Collis, chair. Deadline for OA and OAE is March 1, 2026. Reported that there are not any nominations yet. The Cider Press doing another article this year about these opportunities.

Bylaws- Mickey Joe Elliott, chair- nothing to report.

Fundraising- Joyce Keys, chair. Sherry reported that Joyce will send an email about who will want to contact each business for silence auction for the banquet.

History/Archives- Barbby Frankenberry, chair. Discussed a project currently that she is working on to collect all of the ornaments from the school that are made each year. She has placed them on a metal tree in the archive room and is only missing 4 years’ worth of the ornaments.

Liaison- Diane Miller, chair. Alumni Association meetings are on the calendar for the year for the large conference room except March which will be in Diane’s classroom- Room 100.

Public Relations- Janelle Sperry, chair- Website is updated. Outstanding Alumni and Educator, banquet information, and donations for scholarships posts for social media are scheduled throughout the month.

Scholarships: Morgan Wright, chair. Sherry sent thank you notes those who made donations in honor of Charlie Cline and thank you note to the senior class/Addison Payne for their donation.

Any other announcements or sharing: None

Next Meeting: Monday, February 2, 2026. – Musselman High School LGI Conference Room

Adjournment: President Smith adjourned the meeting at 6:37 p.m.

Respectfully submitted,

Julie Sayre, Secretary

Bunker Hill High School–Musselman High School Alumni Association

Meeting Minutes – February 2, 2026, 6pm

Musselman High School, Large Conference Room

The following members were present:

Sherry Smith, President	Janelle Sperry
Jim Kees, First Vice President	Sue McGown
Gary Collis, Second Vice President	Shannon Whitmore
Julie Sayre, Secretary	Mickey Jo Elliott
Megan Shaffer, Treasurer	Joyce Kees
Barbara Frankenberry	Teresa Boyd
Barbara Oates	Warren Gosnell
Eric Brown	
Jackie Ellwanger	
Morgan Wright	

Excused with notice: M. DiAnn Miller, Ron Bennett, Kathy Bennett

New member - Warren Gosnell (Class of 1981)

Call to Order: President Sherry Smith called the meeting to order at 6:04 p.m.

Additions to the Agenda: Alumni Spirit Wear- YE Lori Bayer is having a sale on alumni wear on her website for 15% off currently. Discussion had and board in agreement about inviting Lori to the banquet to sell alumni spirit wear items that night.

Lions Club Donation – Randy Trenary donated \$1,000 on behalf of the Inwood/Bunker Hill Lions Club to the scholarship fund. Instead of the Lions Club offering a separate scholarship, they requested to donate this money to the Alumni Association to add to number of scholarships given out.

Approval of Minutes: Secretary Julie Sayre submitted minutes from the January 5, 2026 meetings that were distributed via email for approval. Motion to approved as submitted from Joyce Kees and Seconded by Barbara Frankenberry.

Treasurer's Report: Treasurer Megan Shaffer submitted her report to the full committee via email. Megan and previous Treasurer Ron Bennett completed an audit of the record keeping excel sheets vs the banking statements and all of the excel sheets are now reconciled except “meals” category. Megan to follow up with Ron about this category. Amounts in the bank were always correct but categories in excel sheet needed rectified. Two seniors didn't take scholarships from last year- one student didn't reach out and another one returned her scholarship as she didn't end up going to school.

Nick Aberegg – donated \$250 to the scholarship fund and applied for the Equitable Foundation where the company might match the donation.

Motion to approve the treasurer's report from Morgan Wright and motion seconded from Peanut Collis.

Total Bank side: \$34,752.92 Total Annuity side: \$20,848.82

Total Combined: \$55,601.74

Old business:

Banquet letters- Alicia Riggleman copied banquet letters and Mickey Jo Elliot prepared for mailing 2/3/2026.

Letters distributed to committee members present at meeting to save postage.

New business:

Budget 2025-2026- Megan Shaffer submitted proposed budget for 2025-2026. Megan discussed that group is still on or under budget for the year and discussed expenses spent to date. Sherry requested a motion to approve the budget as presented, Jimmy Kees was first motion, and Janelle Sperry was second to motion. Megan will provide a copy of the updated budget via email to the board.

Banquet- Date: May 9th.

Doors open at 4:00pm,

Ceremony starts at 5pm,

Deadline for receipt of reservations April 28th.

Silent Auction- Prior to the meeting, Joyce Kees sent an email a spreadsheet of Donor's Names/Business name with contact information and whom from the Alumni Association is the contact person for the silent auction item for the banquet. Joyce reviewed this spreadsheet and members in the meeting volunteers who would be contacting local businesses for donations. Open discussion about other options for donations and members who would be making contact. Request communicated that the person who contacts a business is also the person to pick up the donation to bring to the auction.

Joyce reviewed that we will be doing the gift card tree raffle again and requested that gift card donations are requested as well as items.

Committee Reporting

Nominations committee- Eric Brown- chair. Request for the committee to meet at 5:30pm prior to full meeting on March 2nd in Eric's classroom room 103 to discuss upcoming needed upcoming nomination needs (new President, 2nd Vice President, and Secretary).

Committee members: Barbie Frankenberry, Gary "Peanut" Collis, Jackie Ellwanger, Morgan Wright, Julie Sayre.

Outstanding Alumni- Peanut Collis, chair. Deadline for OA and OAE is March 1, 2026. Janelle has received 1 for each category and Peanut has received 1 nomination. Continued social media posts will occur to encourage application and board was also asked to encourage others to apply.

Bylaws- Mickey Joe Elliott, chair- nothing to report.

Fundraising- Joyce Keys, chair. See above related to silent auction.

History/Archives- Barby Frankenberry, chair. Nothing to report.

Liaison- Diane Miller, chair. Not present but Sherry reported that Diane had contacted Mr. Knepper about the Jazz band playing at the banquet and they have agreed.

Public Relations- Janelle Sperry, chair- Website is updated. Outstanding Alumni and Educator, banquet information, and donations for scholarships posts for social media are scheduled throughout the month. Once letters are sent 2/3/26, Banquet posts will be made.

Janelle made a google drive list/data base with Alumni going back three years with demographic information and fundraising levels (if applicable). We can continue to add to this database each year with new alumni when we give scholarships.

Scholarships: Morgan Wright, chair. Scholarship application deadline is extended to Monday February 9th . She will collect these applications on or around February 11th and then the committee will meet to review and select recipients.

Any other announcements or sharing: None

Next Meeting: Monday, March 2nd, 2026. – Musselman High School Diane Miller's classroom- Room 100.

Adjournment: President Smith adjourned the meeting at 7:04 p.m.

Respectfully submitted,

Julie Sayre, Secretary

Bunker Hill High School–Musselman High School Alumni Association

Meeting Minutes – March 9, 2026, 6pm

Musselman High School, Large Conference Room

The following members were present:

Sherry Smith, President	Janelle Sperry
Jim Kees, First Vice President	Sue McGown
Gary Collis, Second Vice President	Theresa Boyd
Julie Sayre, Secretary	Warren Gosnell
Megan Shaffer, Treasurer	
Barbara Frankenberry	
M. DiAnn Miller	
Eric Brown	
Ron Bennett	
Kathy Bennett	
Morgan Wright	

Excused with notice: Joyce Kees, Shannon Whitmore, Mickey Jo Elliott, Barbara Oates, Jackie Ellwanger

Call to Order: President Sherry Smith called the meeting to order at 6:00p.m.

Additions to the Agenda: None

Approval of Minutes: Secretary Julie Sayre submitted minutes from the February 2, 2026 meetings that were distributed via email for approval. Change to February minutes of spelling of Theresa Boyd's name. Motion to approved as submitted from Sue McGown and Seconded by Peanut Collis. Motion carried.

Treasurer's Report: Treasurer Megan Shaffer submitted her report to the full committee via email. Megan reported no changes to the report as no expenses have occurred.

Total Bank side: \$39,459.27 Total Annuity side: \$20,928.53

Old business:

Banquet silent auction, Jim Kees discussed that picture was up for auction on Facebook of old high school - auction ended with Michelle Abshire donating \$700. Group provided verbal updates to Janelle of donations or commitments collected for the banquet from people or businesses. Janelle is going to provide updated list to Joyce Kees.

Banquet- Date: May 9th.

Doors open at 4:00pm,

Ceremony starts at 5pm,

Food at 5:15pm to serve food. Sherry to update Bonnie on time change of food being served.

Deadline for receipt of reservations April 28th. Sherry reported that program needs to be completed by April 1st due to print shop (Jennifer Mason) deadline.

Sherry discussed different level Apple Clubs- Gold, Green, and Red Apple clubs listed on the program and if donations over \$1000 should have a different designation. Group agreed that the Gold Apple Club says \$500 and above and that is sufficient recognition. No other recognition needed.

Theresa Boyd and Danielle Puller have been assigned to collect money at the banquet for the gift card raffle.

Jim Kees and Eddie Gochenour are assigned to sell 50/50 tickets at the banquet.

Barby Frankenberry will be bringing flowers for the banquet.

Barby Frankenberry will make reserved table signs needed for officer tables, class of 2026, and other reserved groups.

Discussion if name tags were needed with year of graduation. Agreed that name tags will be made available for those who want to wear them.

Barby Frankenberry volunteered to sell alumni pins at the banquet.

Roles at the banquet:

Checking registrations at the door- Tara Morgan

Megan Shaffer, Ron Bennett and Brad Wright will be selling tickets to those people without registration.

Megan Shaffer, Ron Bennett and Brad Wright will be doing square checkout for the silent auction.

Discussion occurred about changes needed to be made for the silent auction. Suggestions include:

- Closing the auction sooner so that there is more time to organize payments.
- More volunteers- Megan and Joyce will recruit volunteers to help at the end of the silent auction.
- Items also need to be numbers along with the bid sheets.

New business:

Committee Reporting

Nominations committee- Change in chair of committee- Sherry Smith is acting as chair instead of Eric Brown. Morgan Wright reported that nominations Committee met 3/9/2026 at 5:40pm. and made the following nominations for Officers for 2026:

- Jim Kees-President
- Jackie Ellwinger – 2nd Vice-President (finishing Jim Kees' 1 year term)
- Julie Sayre- Secretary
- Diane Miller – 1st Vice-President

Peanut Collis moved to accept nominations from the committee, and Barby Frankenberry seconded the nominations as listed above within the board meeting. Motion approved. Committee members: Barby Frankenberry, Gary “Peanut” Collis, Jackie Ellwanger, Morgan Wright, Julie Sayre.

Outstanding Alumni- Peanut Collis, chair. Nominations for OA (8 nominations) and OAE (3 nominations) are turned in and the committee will select winners. The committee is going to meet at Peanut’s Collis house on March 17th at 6pm to review applications and choose winners.

Bylaws- Mickey Joe Elliott, chair- not present, nothing to report.

Fundraising- See above related to silent auction.

History/Archives- Barby Frankenberry, chair. Nothing to report.

Liaison- Diane Miller, chair. Diane reported that the high school Jazz band will be playing at the banquet. Sherry Smith made suggestion that we donate to Jazz Band. Ron made a motion and Jim seconded that we donate \$100 to the Jazz band for playing at the banquet. Motion carried.

Talia Bender is a senior who will sing the National Anthem at the alumni association banquet.

Public Relations- Janelle Sperry, chair- social media posts are scheduled throughout the month. Focus will be for RSVPs for the banquet. Michelle Abshire is again sponsoring the alumni pins for the graduating alumni. Janelle will print/have made the cards that get distributed with the alumni pins to the graduating alumni.

Scholarships: Morgan Wright, chair. We have received 60 applications for the scholarship. Committee will meet on March 16th at Bunker Hill Methodist Church to determine who will receive scholarships. Group discussion occurred about funds available for the scholarship application.

Any other announcements or sharing: None

Next Meeting: Monday, April 13, 2026. – Musselman High School LGI Room.

Adjournment: President Smith adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Julie Sayre, Secretary

Bunker Hill High School–Musselman High School Alumni Association

Meeting Minutes – April 13, 2026, 6pm

Musselman High School, Large Conference Room

The following members were present:

Sherry Smith, President	Janelle Sperry
Jim Kees, First Vice President	Sue McGown
Gary Collis, Second Vice President	Theresa Boyd
Julie Sayre, Secretary	Warren Gosnell
Barbara Frankenberry	Joyce Kees
M. DiAnn Miller	Jackie Ellwanger
Eric Brown	Shannon Whitmore
Ron Bennett	
Kathy Bennett	
Morgan Wright	

Excused with notice: Megan Shaffer, Treasurer, Mickey Jo Elliott

Call to Order: President Sherry Smith called the meeting to order at 6:03 PM

Additions to the Agenda: Silent Auction and Andy Wolfe invite to banquet

Approval of Minutes: Secretary Julie Sayre submitted minutes from the March 9, 2026 meetings that were distributed via email for approval. Motion to approve as submitted from Morgan Wright and seconded by Jim Kees. Motion carried.

Treasurer's Report: Treasurer Megan Shaffer submitted her report to the full committee via email in her absence. Megan attached a statement in that email with a breakdown of the CD funds.

Total Checking: \$21,815.18 CD: \$27,062.86 Total: \$48,878.04

Old business:

Banquet- Date: May 9th,

Doors open at 4:00pm,

Ceremony starts at 5pm,

Dinner will be served at 5:15 PM. Sherry to update Bonnie on time change of food being served.

Deadline for reservations is April 28.

Jazz Band to play 4:30-5:30 Start before the ceremony and continue during dinner. DiAnn will talk with Mike Knepper about that arrangement.

DiAnn has informed students to be present at 4:45 in preparation for National Anthem and Pledge of Allegiance. DiAnn agreed to do the invocation.

Dinner is served at 5:15.

Program inserts need to be sent to the printer by April 30, including donor names. Janelle reviewed the names of donors, so they can be listed on insert. Board in agreement with list of names.

Set up for Banquet from 3-5pm at Heritage Hall on Friday May 8th.

Banquet silent auction-

Janelle reviewed the list of donors and follow-up needs. Joyce reviewed the silent auction process. Items will be set up on Friday with corresponding bid sheets and matching index cards. Bidders will be assigned numbers the night of the banquet. Bidding will open at the start of the event and close prior to the roll call of classes, with a final call announced and a cowbell used to signal closing.

Committee members will collect and organize bid sheets by bidder number for checkout. Bidders will be called in sections, and payment must be completed before items are released. No items may leave the table without a corresponding bid sheet. A volunteer will be stationed at the door to monitor this process.

Gift cards best practices-

The gift card raffle board will have gift cards with a total value of \$300. These gift cards will be kept separate from those for the silent auction and will be on the actual board that is passed around to show people what gift cards are offered in this raffle.

This year gift cards for the silent auction will be in frames on the table and/or more gift cards will be grouped together. The goal of this is to reduce the risk of theft and confusion from the table and keeping gift cards separately and having confusion. Shawn Kane was asked to help as well.

Roles for the Alumni Banquet:

Invocation – DiAnn Miller

Graduation recognition – Janelle Sperry

Words of reflection – Brad Wright

Treasurer's report – Megan Shaffer

Nominations report – Julie Sayre

Outstanding alumni awards – Peanut Collis and Theresa Boyd

Scholarships – Morgan Wright and Jackie Ellwanger

Roll call of classes – Sue McGown and Barbie Oates

50/50 drawing & dispense tables for dinner – Jim Kees

Silent auction winners – Joyce Kees

Fight song – Barby Frankenberry & Mickey Joe Elliott

Selling alumni pins & get podium flowers – Barby Frankenberry and Warren Gosnell

Selling the gift card chances – Theresa Boyd and Danielle Puller

Selling 50/50 tickets – Jim Kees & Eddie Gochenour

Checking paid pre-registrations at the door – Tara Morgan, Shannon Whitmore, Mickey Joe Elliott

Registering and taking money for people without reservations – Megan Shaffer, Ron Bennett and Brad

Wright

Taking money for silent auction sales – Megan Shaffer, Ron Bennett and Brad Wright Barby

Frankenberry will make reserved table signs needed for officer tables, class of 2026, and other reserved groups.

Treasurer Megan Shaffer will bring change for the alumni pins, 50/50, and raffle for gift cards.

New business:

Invite Andy Wolfe, siblings, and parents to be our special guest and with the association covering their meals (\$125). Peanut Collis made a motion and Jim Kees seconded. Motion approved.

Ron made a motion to take that money out of the general funds, DiAnn Miller seconded.

34 senior meals sponsored

Committee Reporting

Nominations committee- Julie Sayre will report the following nominations for Officers for 2026 at the banquet:

- Jim Kees-President
- Jackie Ellwanger – 2nd Vice-President
- Julie Sayre- Secretary
- DiAnn Miller – 1st Vice-President (as Jim Kees is 1st VP this year)

Committee members: Barby Frankenberry, Eric Brown, Gary “Peanut” Collis, Jackie Ellwanger, Morgan Wright, Julie Sayre.

Outstanding Alumni- Peanut Collis, chair. 11 nominations were made for both categories total (8 Outstanding Alumni nominations and 3 Outstanding Alumni Educator nominations). Committee met and reviewed nominations and chose 4 outstanding alumni and 1 outstanding educator. Peanut Collis and Theresa Boyd will announce during the banquet.

Bylaws- Mickey Joe Elliott, chair- not present, nothing to report.

Fundraising- See above related to silent auction.

History/Archives- Barby Frankenberry, chair. Nothing to report.

Liaison- Diane Miller, chair. See above about Jazz band.

Talia Bender is a senior who will sing the National Anthem at the alumni association banquet.

Josie Petry will lead the Pledge of Allegiance.

Public Relations- Janelle Sperry, chair- social media posts are scheduled throughout the month. Focus will be for banquet RSVPs and for requesting donations for covering student meals.

Scholarships: 59 applications were received- One applicant did not meet the GPA criteria, therefore 58 students will receive scholarships: Two from the Mary Ann Brannon scholarship fund, Two from the Betty Hutzler fund, and 54 from the General scholarship fund.

A letter will be prepared for the students alerting them that they will be receiving the scholarship, they will be distributed and an RSVP will be requested.

Any other announcements or sharing: An article was written in the Cider Press and it was distributed. An article in the Journal listed an incorrect banquet date. Sherry submitted a corrected banquet article to the Journal.

Next Meeting: Monday, May 4, 2026. – Musselman High School LGI Room.

Adjournment: President Smith adjourned the meeting at 6:56 p.m.

Respectfully submitted,

Julie Sayre, Secretary

Process: Alumni Banquet Silent Auction

Purpose:

Ensure an organized, fair, and secure silent auction process from setup through checkout.

1. Setup (Day Before – Friday)

- Place all items on tables
 - Each item must include:
 - Bid sheet (placed in front of item)
 - Matching index card (attached to item)
 - Verify bid sheet matches correct item
 - Organize gift cards:
 - Silent auction gift cards framed or grouped
 - Raffle gift cards placed on separate display board
-

2. Event Start

- Assign each attendee a bidder number upon arrival
 - Announce:
 - Bidding is open
 - Closing time and process
 - Auction opens at start of banquet
-

3. Bidding Period

- Guests write:
 - Bidder number
 - Bid amount
 - Monitor tables to ensure:
 - Bid sheets stay with correct items
 - No items are removed
-

4. Closing the Auction

- Announce “last call” prior to roll call of classes
 - Ring cowbell to officially close bidding
 - No additional bids accepted after closing
-

5. Bid Collection & Organization

- Committee members collect all bid sheets
 - Sort by bidder number
 - Assign volunteers sections of numbers (e.g., 1–10, 11–20)
 - Staple all winning bid sheets per bidder together
 - Group items by bidder for pickup
-

6. Checkout Process

- Call bidders in sections
 - At checkout:
 - Collect payment
 - Provide bidder with their bid sheets
 - Bidder presents sheets at item table to claim items
-

7. Item Release Controls

- **No item leaves without matching bid sheet**
 - Volunteer stationed at exit to verify items
 - Committee member collects bid sheet before releasing item
-

8. Roles

- Setup Team: Item placement and labeling
- Floor Monitors: During bidding
- Closers: Collect and sort bid sheets
- Checkout Team: Handle payments
- Exit Monitor: Prevent unauthorized removal of items

Bunker Hill High School–Musselman High School Alumni Association

Meeting Minutes – May 4, 2026, 6:00 pm

Musselman High School, Large Conference Room

The following members were present:

Sherry Smith, President	Shannon Whitmore
Jim Kees, First Vice President	Sue McGown
Gary “Peanut” Collis, 2nd Vice President	Theresa Boyd
Megan Shaffer, Treasurer	Joyce Kees
Julie Sayre, Secretary	Jackie Ellwanger
Barbara Frankenberry	Barbie Oates
M. DiAnn Miller	
Eric Brown	
Ron Bennett	
Kathy Bennett	
Morgan Wright	

Excused with notice: Mickey Jo Elliott, Janelle Sperry

Call to Order: President Sherry Smith called the meeting to order at 6:03 PM

Additions to the Agenda: Update nomination reports

Approval of Minutes: Secretary Julie Sayre submitted minutes from the April 6, 2026 meetings that were distributed via email for approval. Motion to approve as submitted from Morgan Wright and seconded by Peanut Collis. Motion carried.

Treasurer’s Report: Treasurer Megan Shaffer submitted her report to the full committee via email prior to the meeting. During the meeting, Megan reviewed Treasurer’s Report. Megan also reported that she plans to withdraw \$1,000 from Betty Hutzler Annuity to pay for scholarships from that annuity’s interest this past year. Totals reported as:

Total Checking: \$28,703.39 CD: \$27,290.98 Total: \$55,994.37

Old business:

Banquet- Date: May 9th,
Doors open at 4:00pm,
Ceremony starts at 5:00pm,
Dinner will be served at 5:15 PM.
Set up time change for Banquet starting at 12:00 pm at Heritage Hall on Friday May 8.

Contract for banquet venue, the Heritage Hall, had an additional fee this year of \$600 for cleaning and set up that was not accounted for in this year’s budget. Cost per meal is now \$23.13 with this charge and

we charge \$25 a plate so we will still be under budget. Joyce Kees made the motion to pay this additional amount and Sue McGown seconded it. Motion carried.

Bonnie Butler from Heritage Hall requested a final headcount by today at 4pm. Current RSVP is 216. Due to the number of people who came and paid at the door last year, discussion by the board by email prior to meeting landed on providing a headcount of 240. Sherry provided updated headcount estimate of 240 to Bonnie Butler today.

Joyce Kees announced that all senior student meals have been paid for by donations.

Treasurer provided check (\$100) to President Sherry Smith to provide to Mike Knepper for the Jazz Band as a donation.

Treasurer Megan Shaffer will bring cash change to the banquet as it will be required for 50/50, Gift Card Board (\$5 a ticket), pins, meals/alumni dues, and the auction.

Barbie Frankenberry made reserved table signs for: Class of 1976 (4 tables), Class of 1966 (1 table), Class of 2026 (7 tables), Andy Wolfe and family (1 table). Request made for alumni board to stand after Sherry announces Andy and provides him with an alumni pin. Two signs requested for Class of 1990.

Requested during the meeting for the roles during the banquet to be posted again in the meeting minutes:

Roles for the Alumni Banquet:

Invocation – DiAnn Miller

Graduation recognition – Janelle Sperry

Words of reflection – Brad Wright

Treasurer's report – Megan Shaffer

Nominations report – Julie Sayre

Outstanding alumni awards – Peanut Collis and Theresa Boyd

Scholarships – Morgan Wright and Jackie Ellwanger

Roll call of classes – Sue McGown and Barbie Oates

50/50 drawing & dismiss tables for dinner – Jim Kees

Silent auction winners – Joyce Kees

Fight song – Barby Frankenberry & Mickey Joe Elliott

Selling alumni pins & get podium flowers – Barby Frankenberry and Warren Gosnell

Selling the gift card chances – Theresa Boyd and Danielle Puller

Selling 50/50 tickets – Jim Kees & Eddie Gochenour

Checking paid pre-registrations at the door – Tara Morgan and Shannon Whitmore

Registering and taking money for people without reservations – Megan Shaffer, Ron Bennett and Brad Wright

Taking money for silent auction sales – Megan Shaffer, Ron Bennett and Brad Wright

Barby Frankenberry will make reserved table signs needed for officer tables, class of 2026, and other reserved groups.

Banquet silent auction- Joyce reviewed silent auction process for group. Previously detailed in April's meeting minutes.

New business:

Current Musselman High School Principal Alicia Riggleman and 2026 Berkeley County Principal of the Year has expressed that she wishes she was a Musselman Alumni. Board consensus reached that she be named an honorary alumnus at the alumni banquet this year and provided an alumni pin.

Committee Reporting-

Nominations committee- Treasurer Megan Shaffer announced that she will be resigning as Treasurer after the banquet due to personal reasons. President Sherry Smith contacted alumni Brad Wright and nominated him for the remaining year of this position. He has accepted this nomination.

Julie Sayre will report the following nominations for Officers for 2026 at the banquet:

- Jim Kees-President (Replacing Sherry Smith)
- Diane Miller – 1st Vice-President (completing the second year of Jim Kees's term)
- Jackie Ellwanger – 2nd Vice-President (Replacing Peanut Collis)
- Julie Sayre- Secretary (Starting a 2-year term)
- Brad Wright- Treasurer (completing the second year of Megan Shaffer's term)

Committee members: Eric Brown, Barby Frankenberry, Gary "Peanut" Collis, Jackie Ellwanger, Morgan Wright, Julie Sayre.

Outstanding Alumni- Peanut Collis, chair. Discussion occurred if all recipients of the awards will be attending. Follow up is going to be made by Peanut Collis to ensure that the people who nominated the recipients have alerted the winners. Peanut Collis and Theresa Boyd will announce during the banquet.

Bylaws- Mickey Joe Elliott, chair- not present, nothing to report.

Fundraising- See above related to silent auction.

History/Archives- Barby Frankenberry, chair. Musselman retirees met for lunch last Monday prepared by Rachel Nauman- BCS Teacher of the year. Millie Shepherd's estate donated items to Sherry for the archive room.

Liaison- Diane Miller, chair. She is verifying this week that all students assigned roles will be coming.

Public Relations- Janelle Sperry, chair- social media posts are scheduled throughout the month. Focus will be for banquet RSVPs and for requesting donations for covering student meals.

Finance- see treasurers report above and Megan stated that she still owes Janelle \$132.68 for cards made that go with the alumni pins.

Scholarships: Morgan Wright read a thank you note from scholarship recipient Ella Collis as she could not be at the banquet. 51 scholarship recipients have been confirmed to attend the banquet. Parents of the students have been reaching out to make payment. Discussion occurred that any further RSVPs will be requested to pay at the door. At the banquet, students will receive a letter that has contact information for incoming treasurer Brad Wright (email address and phone). The students will also be presented with a MHS computer mouse pad. At the Senior Awards Ceremony on May 19th, a certificate will be provided. Morgan will request that the certificate be made by the high school.

Any other announcements or sharing: None

Next Meeting: Monday, June 1, 2026. – 6:00pm -Musselman High School LGI Room. Installation of new officers and report on the banquet at this meeting. Eric Brown will be letting committee in the school for this meeting as Diane Miller will not be present.

Adjournment: President Smith adjourned the meeting at 6:39 p.m.

Respectfully submitted,

Julie Sayre, Secretary

Bunker Hill High School–Musselman High School Alumni Association

Meeting Minutes – June 1, 2026, 6:00 pm

Musselman High School, Large Conference Room

The following members were present:

Sherry Smith, President	Shannon Whitmore
Jim Kees, First Vice President	Sue McGown
Gary “Peanut” Collis, 2nd Vice President	Theresa Boyd
Julie Sayre, Secretary	Joyce Kees
Janelle Sperry	Jackie Ellwanger
Barbara Frankenberry	Barbie Oates
Mickey Jo Elliott	Warren Gosnell
Eric Brown	

Excused with notice: Megan Shaffer, M. DiAnn Miller, Morgan Wright

Call to Order: President Sherry Smith called the meeting to order at 6:00 PM

Additions to the Agenda: 2027 Banquet Date and Diamond in a Glass.

Approval of Minutes: Secretary Julie Sayre submitted minutes from the May 4, 2026 meeting, which had been distributed via email for approval. A motion to approve the minutes as submitted was made from Joyce Kees and seconded by Peanut Collis. Motion carried.

Treasurer’s Report: Treasurer Megan Shaffer submitted her report to the full committee via email prior to the meeting. During the meeting, the Treasurer’s Report was reviewed. Megan was not present and President Sherry had several questions that she will contact Megan directly.

- What the increase in the scholarship funds from \$14,368 on May 8th to \$23,093 on the current report was from? If it was from mail-in donations or something else?
- What is the current status of the withdrawal from the Hutzler annuity mentioned in the last meeting, as it was not noted in report?

Totals reported as:

Total Checking: \$32,047.37 CD: \$27,290.98 Total: \$59,338.35

Old business:

Banquet-

- 250 meals was final count submitted to Bonnie
- 15 meals were sold at the door.
- \$130 worth of alumni pins were sold at the banquet. (26 pins)

- Total proceeds from the 50/50 raffle were \$217. Winner Tina Cameron donated her winnings back to the Alumni Association, resulting in total retained proceeds of \$217.
- Suggestions made from the board for improvements next year:
 - Complete sound check prior to banquet to improve sound quality throughout the room and potential for PA system adjustments. as there were complaints that attendees in the back of the room could not hear.
 - Evaluate reserved seating arrangements, as several attendees felt too many tables were reserved.
 - Consider changes to the event schedule, particularly the breaks, as many attendees left or became distracted after the 10-minute last call for the silent auction.
 - Consider moving the scholarship presentations later in the program and reviewing the timing of class roll call.

Banquet silent auction- Joyce Kees reported:

- \$6,718 made at the silent auction including:
 - \$1,600 was raised through the gift card board
 - The auction was considered highly successful and may be the highest total raised to date.
 - Board members suggested adjusting the bid number process next year to reduce the bottleneck at the door. No suggestions made for the auction itself.

New business:

2027 Banquet Date: Jim secured the banquet venue for April 17, 2027.

- Discussion included:
 - Limited venue availability next year, date falls after Easter and Spring Break but before Graduation.
 - Meal costs increased by approximately \$600 this year, bringing the cost per meal to approximately \$23.13.
 - Ticket pricing may need to be reviewed for next year's banquet due to this increase.
 - Back up venue option through the school will be maintained.

Diamond in a Glass Event: Discussion was held regarding the possibility of holding another Diamond in a Glass event.

- Joyce indicated no plans have been finalized.
- The event was successful and enjoyable last year.
- Further discussion will take place later in the year after members have had time to recover from banquet activities.

Committee Review- Discussion was held regarding committee assignments for the upcoming year.

- Julie will distribute the current committee list.
- Members are encouraged to review their assignments and notify Jim if they wish to remain on a committee or request a change.
- Committee structures will be reviewed and updated by the incoming administration as needed.
- Committee chairs were asked for any suggestions they might have to improve their committee's work, but none were received.

Secretary Julie Sayre left the meeting due to illness, and other committee members completed the meeting notes. These minutes were compiled by Julie Sayre with assistance from those members following the meeting.

Installation of officers:

- President Sherry Smith installed incoming President Jim Kees and incoming Second Vice President Jackie Ellwanger as officers for the coming year
- Absent incoming officers, Julie Sayre, DiAnn Miller, and Brad Wright will be installed by Jim Kees at the next meeting on September 14.

Sherry thanked everyone for the plaque she was presented at the banquet for being president for 3 years. She also expressed that it was an honor to serve as president and was appreciative of everyone's support and dedication to the Association.

After Jim was installed as President, he completed leading the remainder of the meeting.

Jim recommended skipping July and August months meeting, resuming monthly meetings in September. A motion to approve resuming meetings in September was made by Barby Frankenberry and seconded by Peanut Collis. Motion carried.

Any other announcements or sharing: None

Next Meeting: Next Meeting: There will be no meetings in July or August. The next meeting will be held on September 14.

Adjournment: President Kees adjourned the meeting at 6:45PM.

Respectfully submitted,

Julie Sayre, Secretary